



UNV VOLUNTEER TERMS OF REFERENCE

Preamble:

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers.

In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UNV volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities.

In all assignments, UNV volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UNV volunteers even more rewarding and productive.

1. UNV Assignment Title: UNV (WASH Project Officer)

2. Type of Assignment (International or National UNV volunteer): International UNV

3. Project Title: Support to Cholera Response – Water and Hygiene Sanitation (WASH)

4. Duration: 6 Months (Renewable)

5. Location, Country: Port Au Prince, Haiti

6. Expected Starting Date: April 2013

7. Brief Project Description:

The UNV will provide support to the IOM Mission in Haiti which is currently implementing programmes/projects in the areas of migration health, and the emergency response to Internally Displaced Population affected by the earthquake in January 2010.

IOM Haiti provides humanitarian assistance and supports the Government of Haiti in developing its migration development strategies. The Health Unit works in coordination with the Ministry of Health (MSPP), CCCM , WASH and Health Clusters to assess the needs of the beneficiaries, to prepare and submit project proposals, to fundraise for IOM's programmes through bilateral relations with the donors, multi-donors trust funds, and joint appeals coordinated with the UN Country Team and all humanitarian operators in the country.

8. Host Agency/Host Institute: IOM, Haiti

9. Organizational Context:

IOM has 450 field offices in more than 100 countries and almost 7,000 staff members worldwide. Since 1993, IOM operates in Haiti with 8 regional field office and approximately 908 international and national staff members currently in the country. IOM is part of the United Nations Country Team and operates in close collaboration with UN agencies, INGOs and NGOs all over the country.

IOM is partner of the Government of Haiti and its ministries in the relevant sectors of IOM activities, as Ministry of Health, Ministry of Foreign Affaires, Ministry of Agriculture, Ministry of Transportation and Public Works, etc.



10. Type of Assignment Place: Assignment without a family

11. Description of Duties:

Under the over-all supervision of the Health Program Manager and under the guidance of the Chief of Mission, the UNV will specifically:

- a) Provide technical support to wash related actions specifically on the following:
 - Community based WASH/ Environmental monitoring system and activities in IDP camps and vulnerable communities
 - Rapid response team – provide support on mitigating measures in IDP camps on wash concerns
 - Develop hygiene promotion strategies and approach that targets behavior change impact to vulnerable populations.
- b) Assist in developing wash project in coordination with other program unit (CCCM/Shelter/Health)
- c) Provide regular update on WASH activities, documentation of needs and gaps in the vulnerable communities (return communities, IDP camps and rural communities) and advocate to Health/ WASH clusters and within relevant units of IOM.
- d) Contribute to regular reporting on achievements, projects, pertinent developments and strategic needs for the Health Unit, donors and partner agencies.
- e) Assist in monitoring and supervision of WASH related activities in IDP camps and vulnerable communities and provide recommendations/ guidance to national staff. \
- f) Perform such other duties as maybe assigned.

Desirable Qualifications:

University Degree in Public Health, WATSAN engineering or working field experience in environmental health/ WASH Program in emergency setting/ hygiene promotion. A minimum of 3 years experience in humanitarian response setting/ international development. Demonstrated knowledge of project development, monitoring and supervision of staff and leadership, excellent communication and negotiation skills, capacity to work independently and drive for results are all required.

Furthermore, UNV volunteers are encouraged to:

- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark IVD);
- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country;
- Reflect on the type and quality of voluntary action that they are undertaking, including participation in ongoing reflection activities;
- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.;
- Assist with the UNV Buddy Programme for newly-arrived UNV volunteers;
- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible



12. Results/Expected Output:

- Assigned duties successfully carried out;
- Satisfactory support provided in all phases of the implementation of health project related activities;
- Increased knowledge and familiarity with IOM procedures, programmes and activities in the country.

12. Qualifications/Requirements:

Education: University degree in Public Health, WATSAN engineering, or extensive experience in related field work.

Work Experience: At least 3 years experience in public health related activities and humanitarian work. Demonstrated experience in public health assessments, public health/ WASH activities in emergency contexts.

Competencies:

- a) Excellent communication and negotiation skills
- b) Ability to prepare clear and concise reports
- c) Capacity to work independently, strong strategic and creative thinking and with strong commitment and drive for results.
- d) Ability to work effectively and harmoniously with colleagues from varied culture and professional background is also necessary.

Language:

Thorough knowledge of English and working knowledge of French and Creole is an advantage.

14. Living Conditions:

Location of assignment: Port Au Prince

- **Nearest airport:** Port Au Prince
- **Type of accommodation:** Although IOM does not have provision for providing accommodation for the UNV Volunteer, suitable living quarters would be sought in Port Au Prince near the IOM office within areas certified safe by the UN Department of Safety and Security. Both IOM and the UNV country office will assist the UNV Volunteer to find suitable MORSS compliant housing.
- **Address:**
- **Approximate monthly cost of accommodation:** Port Au Prince : UN Accommodation approx USD 600- 900
- **Security provision and approximate costs:** In Port Au Prince areas IOM will provide VHF hand held radio and cell phone for communication
- **Means of local transport for the volunteer:** IOM will provide a car for pick ups and return from office.
- **What other facilities will be offered to the University volunteer(s)?** For official field missions, MOSS compliant vehicle will be provided by IOM

15. Conditions of Service

A 6 months renewable contract; DSA will be provided for official travel duties outside of Port Au Prince to cover for meals and accommodation.

Date: 30 January 2013



UN
Volunteers

inspiration in action